

STATE OF ILLINOIS
COUNTY OF CARROLL(S)
CITY OF LANARK

April 5, 2022

MEETING CALLED TO ORDER/ROLL CALL-Lanark City Council met in regular session at the Lanark City Hall at 7:02 p.m. Roll call taken by Marilyn Heller, City Clerk, showed Alderpersons present were Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, and Lynn Collins. Alderperson Weston Burkholder was absent.

Mayor Ken Viglietta was present and presiding.

Others present were: Lee Reese, Dr. David Reese, Rosemary Flikkema, Chief Matt Magill, Attorney Ed Mitchell, and Clerk Marilyn Heller.

PLEDGE OF ALLEGIANCE-was led by Alderperson Lance Leverton.

APPROVAL OF MINUTES-MOTION-was made by Alderperson Lance Leverton and seconded by Alderperson Haley Grim to accept the minutes of the March 15, 2022 meeting as presented. Motion carried by 5 aye votes. Aye votes: Alderpersons Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, and Lynn Collins. Alderperson Weston Burkholder was absent.

PUBLIC COMMENTS- None

Alderperson Weston Burkholder Present at 7:03pm.

FARMER'S MARKET UPDATE – No action taken. Lee Reese shared her presentation on the Lanark Farmers Market highlighting it becoming part of the Cornucopia Community Development of NW Illinois. Lee is now a certified farmer market manager after a 9 week course. Lanark's Farmers Market is the only one in Carroll County that uses SNAP and the SNAP match program. Lee is asking the city if they get some kind of agreement or contract stating that they are able to use the city's empty lots for the farmer market on the designated Tuesdays. She will provide the city with the farmers market's insurance and each vendor's as well. Attorney Ed will be reaching out to Matt Ripplinger (Broadmoor Insurance) to put together a contract. After the presentation Lee asked the council to keep the empty lots and build a permanent multipurpose shelter with electricity and water, adding that there are grants available and other committees that would be interested in donating to help fund this project. The council discussed and agreed that this is something worth exploring further.

STANDING BOARDS-POSSIBLE ACTION- Park Board – Rosemary Flikkema shared that are some wires for the cameras at the park that need fixing but they will be finished tomorrow. Rosemary is starting to get reservations for the park and will be getting in touch with Jason to open the bathrooms. The corn hole games will be coming in May 15th and she is working on getting the

cement pad laid, she asked Weston for a more direct contact. Lastly the Easter Egg Hunt will be at the park on Saturday at 10AM.

AMEND 2022 BUDGET – Mayor Ken share that he and Donalee had spent the last 2 weeks calling around to numerous auditing agencies looking for an auditor for the City as Wipfil will no longer have us. They had expanded the search covering areas of Sterling up to Galena and over into Rockford. All these agencies were not interested in taking on a new municipality for reason such as not having the insurance to do so or staffing shortage. Fehr Graham helped us get in touch with The Lucas Group in Freeport and they will take on the City of Lanark. The budget will need to be changed to reflect the Lucas Group’s price of \$ 29,500.00 **A Motion** was made by Alderperson Brad Knutti and seconded by Alderperson Weston Burkholder to amend the budget on line Accounting Service – Fund 11(audit) from \$13,500.00 to \$29,500.00. Motion carried by 6 aye votes. Aye votes: Alderpersons Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, Weston Burkholder, and Lynn Collins.

APPROPRIATIONS ORDINANCE – Attorney Ed Mitchell handed out copies of the Appropriation Ordinance for the Fiscal Year Beginning April 1,2022 and Ending March 31,2023 to be looked over by the council. **No action taken** as they wanted Donalee to have time to look over it to confirm amounts. To be added to next meeting agenda.

SWIMMING POOL ORDINANCE – No action taken. Chief Magill presented a resolution to ordinance # 892 that would adopt IPMC (International Property Maintenance Code) 2018 with modifications. This 2018 IPMC is the most up to date code book and would cover the swimming pool ordinance the council was looking into passing. After discussing with Attorney Ed Mitchell, he felt creating a new ordinance instead of a resolution would be more efficient way. To be added to next council meeting.

CHANGE TO BEREAVEMENT LEAVE – Alderperson Lynn presented a resolution to amend bereavement leave for full time employees, section 4.5 in the City of Lanark Employee Handbook. This resolution would repeal the first paragraph in section 4.5 and replacing it with “ Regular full-time employees may be granted time off with pay in the event of the death of someone near to you. Bereavement leave is granted at the discretion of your supervisor. You must make proper notification of your absence to receive pay for time off”. **A Motion** was made by Alderperson Haley Grim and seconded by Alderperson Brad Knutti to adopt Resolution to Amend Employee Handbook of the City of Lanark. Motion carried by 6 aye votes. Aye votes: Alderpersons Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, Weston Burkholder, and Lynn Collins.

STANDING COMMITTEES -POSSIBLE ACTION- Streets and Property – Alderperson Lance shared that IDOT wanted some changes made on lighting project such as the type of wire used and so Fehr Graham is waiting on approval to come back. They did a side walk study and they deemed

the side walk is viable to run the wiring. Lastly, by Aug or Sept. of 2022 every light in Lanark will be LED. Lance will get more information on the light at the school being included with the city lights.

Mayor Ken shared information from Bustos office on a grant that could possibly cover the cost of the down town lighting project as it is “shovel ready”. The cost would be \$4,000.00 to work up and sounds very promising.

Ken also shared that he sent out a letter to State Rep. Andrew Chesney in reference to the 102k that was promised to the City of Lanark but has not been received. We have not heard back as of today but will notify council if or when we do.

EXECUTIVE SESSION-EMPLOYMENT, COMPENSATION, REAL ESTATE-MOTION-was made by Alderperson Mark Macomber and seconded by Alderperson Lynn Collins to convene in Executive Session at 8:27 p.m. in order to discuss real estate and possible litigation. Motion carried by 6 aye votes. Aye votes: Alderpersons Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, Weston Burkholder, and Lynn Collins.

REGULAR SESSION-MOTION-was made by Alderperson Weston Burkholder and seconded by Alderperson Brad Knutti to reconvene into regular session at 8:44 p.m. Motion carried by 6 aye votes. Aye votes: Alderpersons Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, Weston Burkholder, and Lynn Collins.

REPORTS-EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPERSONS AND MAYOR- Chief Magill – Crime Stoppers is requesting a donation from the City of Lanark and Matt went over the importance it serves our community, sharing personal experiences. He suggested a donation of \$1,000.00. To be put on next meeting agenda. Matt then handed out and went over the Code Enforcement Tracking Report through 4-5-2022. Lastly, Matt will be gone for his surgery but has his shifts covered and is always a phone call away. **Clerk Marilyn**- shared that 23 shut off letters have been sent out today. There is a small list of properties that have had their water shut off for a long period of time and will need to look into if the home are being occupied without running water to report to the Health Department. Marilyn will put a list of properties by wards to have alderpersons find out if shut off homes are occupied. **Alderperson Brad** – will be out for surgery the week of April 19th, 2022.

ADJOURNMENT-MOTION-was made by Alderperson Weston Burkholder and seconded by Alderperson Brad Knutti to adjourn at 9:07 p.m. Motion carried by 6 aye votes.

Respectfully submitted,
Marilyn Heller, City Clerk