

STATE OF ILLINOIS
COUNTY OF CARROLL(S)
CITY OF LANARK

November 17th, 2020

MEETING CALLED TO ORDER/ROLL CALL-Lanark City Council met in regular session at the Lanark City Hall at 7:00 p.m. Roll call taken by Kim Hunter, City Clerk, showed Alderpersons present were Brad Knutti, Weston Burkholder, Mark Macomber and Jay VanMatre. Absent: Haley Grim and Lance Leverton.

Mayor Ken Viglietta was present and presiding.

Others present were: Police Chief Matt Magill, Treasurer Donalee Yenney, Attorney Ed Mitchell and City Clerk Kim Hunter.

PLEDGE OF ALLEGIANCE-was led by Alderperson Weston Burkholder.

APPROVAL OF MINUTES-MOTION-was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to accept the minutes of the October 20th, 2020 meeting as presented. Motion carried by 4 aye votes. Ayes: Mark Macomber, Brad Knutti, Jay VanMatre and Weston Burkholder. Absent: Haley Grim and Lance Leverton.

PUBLIC COMMENTS- None.

EMPLOYEE CHRISTMAS BONUSES-ACTION REQUIRED- MOTION was made by Alderperson Mark Macomber and seconded by Alderperson Weston Burkholder to approve the 2020 Christmas Bonuses in the amounts identical to the 2019 Christmas Bonuses. Managers receive \$250.00, full-time employees receive \$125.00 and part-time employees receive \$75.00. Motion carried by 4 aye votes. Ayes: Mark Macomber, Weston Burkholder, Brad Knutti and Jay VanMatre. Absent: Haley Grim and Lance Leverton.

STANDING COMMITTEES AND BOARDS-POSSIBLE ACTION- None.

EXECUTIVE SESSION-EMPLOYMENT, COMPENSATION, REAL ESTATE-MOTION- None.

REPORTS-EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPERSONS AND MAYOR- Mayor Ken suggested to have Donalee Yenney, Matt Magill and Weston Burkholder give their reports first. **(1)Donalee Yenney, Treasurer**-talked about the Local Cures Act and said she had successfully submitted \$5,653.00 to the Local Cures and that we had received that check on Monday. The next batch she submitted was for \$74,000.00. It was over the allotted amount of \$60,106.00. She said she will go in and adjust that on Friday and resubmit it. She had to do a survey and it asked if we were going to request any other funds and she said yes. We could request another \$60,000.00 and hopefully when they get back to her we can get another \$60,000.00, maybe more, she didn't know. **(1)Matt Magill, Police Chief**-talked about an

Economic Stimulus Grant, it is completely different from the Cures Grant. It is competitive, no set amount, there is a rather extensive rule set and the businesses would have had to have followed and continue to follow the Governor's mitigation rules to qualify, it is legal and you have to be honest. You have to meet certain criteria. Only a few communities have applied. It is specifically geared for reimbursement for costs when your business was forced to close. They recommend a committee outside of the council. Citizen representation. There is a process that DCEO will help with. There is a deadline. He said the City would have to give the money out to the businesses before the grant would give it back to the city. You have to certify it. The council discussed it and decided not to do the Economic Stimulus Grant and decided they would like to set up our own program with our own municipality and our own criteria. Matt has a list of businesses, brick and mortar. He will need guidelines. It can be discussed at the next meeting a reasonable amount to give. Matt will get some information together and the council can think about a reasonable amount. He said there is no red tape with the Cures Act money to dispense it. Matt said he would like to update his radio system with the Local Cures money. The council decided they would like to use the Cures Act money instead of the Economic Stimulus Grant to help. **Weston Burkholder, Alderperson**-talked about the meeting he had with Dan Payette from the Blackhawk Hills Regional Council and Fehr Graham this morning. They talked about the Elkay situation with Leland Street. Dan Payette said there could be a grant out there upwards of \$600,000.00 to \$700,000.00 on an 80/20 deal match and there may be ways to help us with our 20 percent portion of it also with local grants which could be 100 percent covered. Dan is going to be setting up a meeting with Joe Lentini from Elkay and Fehr Graham. There are some things that Elkay would have to agree to before we would proceed with it. Dan and Fehr Graham are going to try and prequalify Elkay if they are willing to continue forward with guidelines or the deal will be dead. Weston said Dan said there were also IDOT grants available too. Mayor Ken Viglietta asked if they would like to put it on the Agenda for our next meeting. Weston said yes. **(2)Matt Magill, Chief of Police**- said he had talked to Tim Chapman regarding the old Lanark Hotel and it's condition. Tim wooded up the windows upstairs and painted the entire building. It looks better. Matt also talked about the cameras. Mayor Ken explained transparency regarding Covid and meetings and some things need to be handled in the middle of the month before a meeting and for a price not to expire and that some decisions need to be made under the Covid situation. He said the cameras have been approved. Matt said he is working with Jim Klinefelder, he has done some work in Public Safety. He said they talked about installation and coverage of the cameras. They will have a mix of cameras for daytime and nighttime quality. The approximate cost will be roughly around \$4,900.00 for everything without the taxes. The council wants to go forward with it. **Ed Mitchell, Attorney**- said he has the signed Farm Lease now. **Kim Hunter, City Clerk**-read a thank you card from the family of Jason DeMichele. She had passed out in the alderpersons packets a list of 2020 City Council Committees and a 2021 City of Lanark Regular Council Meeting Dates for 2021. **(2)Donalee Yenney, Treasurer**- said her, Mayor Ken and Jason Alvarado had a phone meeting with Ron Gaulke from IDOT regarding the MFT (Motor Fuel Tax) funds yesterday and how they should be spent. Jason and her will get together going over expenses from previous years to get an idea how much has been spent on salt, hot

patch and crushed rock and put it in the budget for next year and the money they can spend out of the MFT funds. She said at the beginning of the year when we get those numbers together we will get an expense sheet put together that needs to be submitted to the IDOT along with a Resolution that we pass like we did for the Pearl Street project. We can pass one Resolution at the beginning of the year, say for \$100,000.00 as long as we say where we are going to spend the money. She said we don't have to spend it all, but we say how much we think we are going to spend and pass the Resolution and we are good to go. She said as long as there is not one project or a combination of projects by the same company that's over \$25,000.00 then we don't have to have it bid out, but if there is multiple projects or one single project by the same company over that amount we will have to have it bid out. Mayor Ken wanted to know what amount was in our MFT fund, Donalee said as of last month there is about \$178,000.00. That was before the money that was spent on the sidewalks. Mayor Ken said before they finalize the Resolution to have Donalee check with Darin Stykel at Fehr Graham to see if there is any certain engineering for roads, like possibly, for example the project that Alderperson Weston Burkholder talked about, to see if we can use any of the MFT funds for that and see what he says. She said that we have more money coming in for MFT every month. Donalee also asked if there were any questions regarding her Changes in Bank Balance reports, the Profit & Loss Budget vs. Actual reports and Changes in Balance by Fund reports for August and September 2020. She will have October reports ready for next month. She said that she has received the final SKADA bill. She also talked about her conversation with Sonja with Clerkbooks regarding some changes and the audit. **Brad Knutti, Alderperson-** talked about the \$112,500.00 that we should be getting from Illinois State Senator Brian Stewart. He is going to check with Representative Andrew Chesney this week to see when we may be getting it and will let the council know at our next meeting. Mayor Ken said that would help us with our budget also. **Jay VanMatre, Alderperson-** said that during Covid we have been doing meetings once a month and was wondering if they could use the second meeting for the month for committee meetings. He asked if we would want to pursue that for 2021. He said he thought a lot could be done in committee meetings. He also asked, with the Covid, can we have not-in-person meetings. Ed Mitchell said there are Zoom meetings being had now during Covid in other places. The council asked questions about the old audio rule and Ed explained it. Mayor Ken said he had questions about the Zoom meetings for the public regarding public comments, questions and participation and how do you control it. Jay had asked if we needed an Ordinance to do it. Ken said we don't need an Ordinance right now, we are wide open. Ed said he thought Ken was right and we can do Zoom meetings during this time with Covid. Ken said we may want to do an Ordinance at some point after the Covid. Jay asked if everyone has the equipment to do a Zoom meeting. Matt described the type of equipment you will need to have one and said you can even do it on your cell phone. You can do just an audio too if you want instead of the video. Ken had questions regarding people from the public and how would they get on. Matt said you publicize it and provide them a link to get on through an e-mail to get on and it will take them into the meeting. The moderator allows them to come into the meeting. The moderator has control of the microphone. Mayor Ken had a question on how would you do

the Executive meetings. Matt said the moderator can log people out too. He said there are guidelines that the Governor has published in the Disaster Proclamation that allows this and certain requirements have to be met. They are on the IML e-mails. Jay said he thinks we should have an Ordinance after Covid. Mayor Ken said he could check with Savanna and Matt could maybe check with Mt. Carroll. Jay said he could check with the Mayors and Ken said he could get him their e-mails. Matt said he will check out the rules. **Mayor Ken Viglietta-** said that Tier 3 mitigation came out today from the Governor and will take effect on Friday. He said the social gatherings at the Heritage Center will need to be cancelled. He said last Friday the IML says if we don't close, the city and the city head official are subject to legal and financial liability. We will close the Heritage Center until Tier 3 mitigations are over. There was no objection from the city council. He said we will inform the people that have Heritage Center parties scheduled. Jay had asked if that would also mean our next council meeting would need to be cancelled at the Heritage Center after Friday until further notice. Matt read what mitigation 3 said, "Meeting rooms, banquet centers, private party rooms, country clubs, etc. may not hold gatherings." He also read that in home gatherings are limited to household members only. Donalee read for offices that all employees who can work remotely should work remotely. Ken asked the council about the December meetings and suggested we could cancel the December 1st council meeting and schedule the next meeting for December 15th. The council said plan for December 15th. Ken said we will skip the December 1st meeting and have the meeting on December 15th and figure out if we will do it with Zoom or not. He said if we don't have actionable items on the Agenda for the 15th that we would not have to have that meeting either. Weston said we may have to have something for Elkay and Jay said money for the local businesses too. Matt said he will pull up the rules for the remote meeting to see what we need to do to be compliant with that. Ken asked if they should go ahead and schedule the next meeting for December 15th and the council said yes. Ken said we will stay in communication as we get closer to the 15th on what they would like to do for the December 15th council meeting.

ADJOURNMENT-MOTION-was made by Alderperson Weston Burkholder and seconded by Alderperson Mark Macomber to adjourn at 8:15 p.m. Motion carried by 4 aye votes. Ayes: Weston Burkholder, Mark Macomber, Jay VanMatre and Brad Knutti. Absent: Haley Grim and Lance Leverton.

Respectfully submitted,
Kim Hunter, City Clerk