

STATE OF ILLINOIS
COUNTY OF CARROLL(S)
CITY OF LANARK

August 18, 2020

MEETING CALLED TO ORDER/ROLL CALL-Lanark City Council met in regular session at the Lanark City Hall at 7:00 p.m. Roll call taken by Kim Hunter, City Clerk, showed Alderpersons present were Lance Leverton, Haley Grim, Brad Knutti, Weston Burkholder, Mark Macomber and Jay VanMatre. (Jay arrived later at 7:58 p.m.)

Mayor Ken Viglietta was present and presiding.

Others present were: Rosemary Flikkema, Utilities Clerk Denise Bormann, Treasurer Donalee Yenney, Attorney Ed Mitchell and City Clerk Kim Hunter.

PLEDGE OF ALLEGIANCE-was led by Alderperson Lance Leverton.

APPROVAL OF MINUTES-MOTION-was made by Alderperson Brad Knutti and seconded by Alderperson Weston Burkholder to accept the minutes of the August 4, 2020 meeting as presented. Motion carried by 5 aye votes. Aye votes: Brad Knutti, Weston Burkholder, Haley Grim, Lance Leverton and Mark Macomber. Missed voting: Jay VanMatre, he arrived later to the meeting at 7:58 p.m.

STANDING COMMITTEES AND BOARDS-POSSIBLE ACTION- Rosemary Flikkema reported for the Park Board that the park may need more patrolling, maybe close the park earlier or having cameras with wi-fi connection. The bathroom was vandalized, the door handles were jimmed and the locks were broken. Garbage has been thrown all over. They are not using the playground equipment properly. Kids are climbing up in the pavilions also. Some suggestions were putting up additional signs and a neighborhood watch. It was asked if there is an Ordinance. Attorney Ed Mitchell said the damage to the bathrooms was criminal damage to property and that \$300 to \$600 is a felony. Mayor Ken asked the city council who would volunteer to partner with him to talk with Chief Matt Magill about what can be done. Alderpersons Haley Grim and Lance Leverton said they would. Rosemary thanked the council.

PUBLIC COMMENTS- None.

WSG/CIP INCREASES-ACTION REQUIRED-MOTION- was made by Alderperson Weston Burkholder and seconded by Alderperson Brad Knutti to increase the water, sewer, garbage by \$5.00 per month, increasing it to \$85.00 a month, effective October 1st, 2020 and paid on October 20th, 2020. Motion carried by 5 aye votes. Ayes: Weston Burkholder, Brad Knutti, Mark Macomber, Haley Grim and Lance Leverton. Missed voting: Jay VanMatre, he arrived later to the meeting. A Committee of the Whole met an hour before the City Council meeting. Alderperson Weston Burkholder reported that they have agreed on increasing the water/sewer/garbage to \$5.00 per month. No raise in CIP this year. The council talked about

using CIP money for streets and sidewalks only. Denise Bormann, the Utilities clerk will put the notice in the billing for the effective date of October 1st, 2020. It will be put on the City of Lanark website by Matt Magill and Brad will get it posted on the Current Lanark Illinois Residents Facebook page. There will be small increases every year from now on. The new rates for standard residential and business accounts will be a rate increase in the water of \$1.00 per month, a sewer increase of \$2.25 per month, a garbage increase of \$1.75 per month, and CIP will remain the same at \$6.00 per month. Denise said the Sr. Citizens amount would go from \$74.00 to \$79.00 per month. Standard residential Lanark city customers and businesses with all services will go from \$80.00 to \$85.00 per month. Out of town customers will see an increase that is double, so water increase is \$2.00 per month, sewer increase is \$4.50 per month, and garbage increase is \$3.50 per month. Metered customers will see an increase in the base rates of \$1.00 for water per month, \$2.25 for sewer per month, \$1.75 for garbage per month. We will also be assessing late fees again starting with the October invoice for all bills not paid in full by the 20th of the month, the council agreed to start implementing them again. Late fees are \$15.00 per month. There are no increases to the \$6.00 CIP fee at this time.

EMPLOYEE HANDBOOK REVISIONS-POSSIBLE ACTION-MOTION-was made by Alderperson Brad Knutti and seconded by Alderperson Lance Leverton to pass the "City of Lanark Maintenance Department Employee Handbook". Motion carried by 5 aye votes. Ayes: Brad Knutti, Lance Leverton, Haley Grim, Mark Macomber and Weston Burkholder. Missed voting: Jay VanMatre, he arrived later to the meeting.

MOTION-was made by Alderperson Lance Leverton and seconded by Alderperson Mark Macomber to pass the "City of Lanark Police Department Employee Handbook". Motion carried by 5 aye votes. Ayes: Lance Leverton, Mark Macomber, Haley Grim, Brad Knutti and Weston Burkholder. Missed voting: Jay VanMatre, he arrived later to the meeting.

Mayor Ken had suggested adopting both handbooks tonight separately and the council will have time to work on the Drug and Alcohol Policy in the months to come regarding zero tolerance policies or not. Alderperson Lance Leverton suggested involving the insurance company to help with making policy. Denise Bormann suggested that each employee get a copy of the new handbook and sign the back pages that they have read it and they understand it. Mayor Ken Viglietta suggested that the personnel committee get together by the end of the year before deciding anything and bring it to the council regarding the Drug and Alcohol Policy.

ORDINANCE LEVYING TAXES-ACTION REQUIRED-MOTION- was made by Alderperson Mark Macomber and seconded by Alderperson Lance Leverton to approve Ordinance #976. An Ordinance Levying the Annual Taxes for the City of Lanark for the Fiscal Year Beginning April 1, 2020 and Ending March 31st, 2021. Motion carried by 5 aye votes. Ayes: Mark Macomber, Lance Leverton, Haley Grim, Brad Knutti and Weston Burkholder. Missed voting: Jay VanMatre, he arrived later to the meeting.

EXECUTIVE SESSION-REAL ESTATE-MOTION-was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to convene in Executive Session at 7:59 p.m. in order to discuss Real Estate. Motion carried by all 6 aye votes. Aye votes: Mark Macomber, Brad Knutti, Lance Leverton, Haley Grim, Weston Burkholder and Jay VanMatre. **NO ACTION TAKEN.**

REGULAR SESSION-MOTION-was made by Alderperson Haley Grim and seconded by Alderperson Jay VanMatre to reconvene into regular session at 8:16 p.m. Motion carried by all 6 aye votes. Aye Votes: Haley Grim, Jay VanMatre, Mark Macomber, Brad Knutti, Weston Burkholder and Lance Leverton.

REPORTS-EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPERSONS AND MAYOR-
Attorney Ed Mitchell- passed out information for the “Bid to Cash Rent City of Lanark Farm (Cemetery Farm)” and “Farm Lease” contract to the city council and said he had it put in the newspapers for two weeks in the Prairie Advocate, the Carroll County Review and the Mirror-Democrat. **City Clerk Kim Hunter** reported that Sam Rizzo from IPMG would be coming to do a free appraisal for the city on Thursday, August 20th, at 10:00 a.m. for the insurance company. She also reported what the COVID positive case numbers were for the Lanark zip code area and also area towns. **Treasurer Donalee Yenney** reported on the Changes in Bank Balance for 4-01-2020 to 7-31-2020 and the Profit & Loss Budget vs. Actual for July 2020. She talked about the MFT funds, they are approved but we need the signature on the approval. She reported on the city’s incomes and which ones were down. She also said she received an e-mail from the IML regarding the Local Cure Program, it will be put on the next Agenda for September 15th, 2020. She also said the auditors would be at the next City Council meeting on September 15th, 2020. **Mayor Ken Viglietta** said that the council will be opening bids for the City Farm on September 15th, 2020 and the auditors will be here also. Next meeting will be on September 15th, 2020 at the Heritage Center at 7:00 p.m.

ADJOURNMENT-MOTION-was made by Alderperson Weston Burkholder and seconded by Alderperson Mark Macomber to adjourn at 8:45 p.m. Motion carried by all 6 aye votes.

Respectfully submitted,
Kim Hunter, City Clerk