

STATE OF ILLINOIS
COUNTY OF CARROLL(S)
CITY OF LANARK

August 4th, 2020

MEETING CALLED TO ORDER/ROLL CALL-Lanark City Council met in regular session at the Lanark City Hall at 7:00 p.m. Roll call taken by Kim Hunter, City Clerk, showed Alderpersons present were Lance Leverton, Haley Grim, Brad Knutti, Weston Burkholder, Mark Macomber and Jay VanMatre (Jay arrived later at 7:30 p.m.).

Mayor Ken Viglietta was present and presiding.

Others present were: Dave Shaulis, Chief of Police Matt Magill, Maintenance Manager Jason Alvarado, Treasurer Donalee Yenney, Attorney Ed Mitchell and City Clerk Kim Hunter.

PLEDGE OF ALLEGIANCE-was led by Alderperson Lance Leverton.

APPROVAL OF MINUTES-MOTION-was made by Alderperson Haley Grim and seconded by Alderperson Mark Macomber to accept the minutes of the July 21st, 2020 meeting as presented. Motion carried by 4 aye votes. Aye votes: Haley Grim, Mark Macomber, Weston Burkholder and Mayor Ken Viglietta. 2 Abstains: Lance Leverton and Brad Knutti. No vote by Jay VanMatre, missed voting, he arrived later to the meeting at 7:30 p.m.

PUBLIC COMMENTS- None.

SIGNATURE CARD RESOLUTION-ACTION REQUIRED- MOTION- was made by Alderperson Brad Knutti and seconded by Alderperson Haley Grim for a consent to pass the resolution and update the signature cards with the new signature list. Motion carried by 5 aye votes. No vote by Jay VanMatre, he missed voting, he arrived later to the meeting at 7:30 p.m. Mayor Ken said we had to redo the signature cards to make a change with Alderperson Lance Leverton and Alderperson Mark Macomber with a resolution adopting the change in the signatures.

EMPLOYEE HANDBOOK REVISIONS-POSSIBLE ACTION- Tabled until August 18th, 2020 city council meeting. Donalee Yenney said a change has been made for the correction of the Sexual Harassment policy to the one that was passed in the Sexual Harassment Ordinance a couple months back. Alderperson Mark Macomber wanted to give the Alderpersons that were not at the last council meeting a chance to look it over and review the new employee handbook so they can discuss it at the next council meeting.

ORDINANCE LEVYING TAXES-ACTION REQUIRED- MOTION -was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to approve a \$10,000.00 levy for the city cemetery. Motion carried by 4 aye votes. Ayes-Mark Macomber, Brad Knutti, Weston Burkholder and Lance Leverton. 1 Nay-Haley Grim. 1 Abstain-Jay VanMatre. Attorney Ed Mitchell explained the levy taxes and will make the changes for the next meeting on August

18th, 2020 for the city council to approve. He said we are at the last step and can pass it tonight, but don't have to, we have plenty of time.

Dave Shaulis gave his annual cemetery report for this last fiscal year so when he was going to ask the council for a \$35,000.00 cemetery levy the council could understand why he was asking for that amount. He passed out a cemetery report to explain the expenses. He said the farm contract is up this year. Their total expenses were \$147,571.83 and total income was \$79,013.82. He went over the account balances. The Reed property house will cost \$9,000.00 to tear down in a week or two or three. The cemetery and city will split this cost. It will cost \$1,506.00 to disconnect the gas and they go down to the main. Dave said they have been doing improvements on the cemetery also. Mayor Ken Viglietta said we could pay the cemetery the balance the city owes them to keep the cemetery reserve levels up, which the city is paying in installment payments of \$6,000.00 a year. He said the city could give it to them, which is a \$24,000.00 balance left for purchasing the Reed property. Mayor Ken said we could do that in the next budget if he would like, in addition to the city paying half of the demolition also. Dave thanked him. He said he would be comfortable asking for a \$20,000.00 levy. It was discussed and the council decided to levy the city cemetery at \$10,000.00. Dave also said that Harvey Brinker is retiring. They will be hiring Eric Beyer, he will be available 4 days a week. Amy Milby will be resigning on May 1st, 2021. She will be retiring. Mayor Ken said that we should be bidding for the city farm soon. It will need to be advertised and decided on which paper to put it in as "The Carroll County Review" will be doing their final issue soon. Two of the papers to choose from in Carroll County are "The Savanna Times Journal" and "The Mirror Democrat". Matt Magill said, in regards to the time of year that notices were being sent out to the paper two years ago for the city farm bid, they were discussed in the August 17th, 2017 council minutes. Attorney Ed Mitchell said he will check it out and pick a paper to run the bids in for 3 weeks. Dave also reported the Lanark Fire Department will be doing a training exercise on Tuesday, August 11th, 2020 at 6:00 p.m. at the Reed House. They will fill it up with artificial smoke and they will find a mannequin they put in there. There will be four trucks at the scene and twelve to fifteen firemen participating. They will post notices on immediate neighbors doors near the cemetery. It was agreed there would be no liability to the cemetery or city.

STANDING COMMITTEES AND BOARDS-POSSIBLE ACTION- None.

EXECUTIVE SESSION-EMPLOYMENT, COMPENSATION, REAL ESTATE-MOTION- None

REPORTS-EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPERSONS AND MAYOR-

Maintenance Manager Jason Alvarado reported about well #3's installation of an automatic transfer switch, the West Pearl and Truman intersection road will be fixed in mid-September by Civil and the road behind the grocery store and alley will be fixed possibly beginning in September. He said the city will be tearing the old one out. Donalee said she hasn't heard back from IDOT on the form she sent them. She will contact them on Monday and see if it is a go with the MFT funds. We have to have them back before the project starts. Jason also discussed

that one of blowers is out, he talked to the electrician at Fehr Graham about it and discussed the other blowers also. He also passed out a monthly Maintenance Department Report. **Chief of Police Matt Magill** presented his Police Department Employee Handbook to the council. He has made all the changes. The council said they would like to read it. It will be on the Agenda for the August 18th meeting. Matt had a question and wanted to have Attorney Ed Mitchell look at the Zero Tolerance policy for the city maintenance department handbook and for the police department 101-0593 regarding the Cannabis Law. The council would like to have a Zero Tolerance discussion at the next council meeting regarding other employees besides the police department with the policy. Attorney Ed Mitchell said he will bring a Zero Tolerance Ordinance to the next council meeting if we need one. Mayor Ken said he wants to investigate and talk to the insurance company and also see what other municipalities are doing. Jay VanMatre said he thinks there should be two separate Ordinances, one for the police and one for the other employees. Mark Macomber said they could review it and discuss it at the next meeting. Mayor Ken will put Zero Tolerance on the August 18th, 2020 Agenda. **Treasurer Donalee Yenney** talked about the Local Cure meeting webinar that her and Mayor Ken listened to and talked about the available funds to all the Municipalities and Counties in the State of Illinois. She explained how it works. She will be attending another webinar next week. Mayor Ken asked what the Mayor's meeting was about, Donalee said it was about the Heroes Act and she explained that too. She said with the Local Cure Funds we have until December 30th, 2020. We have until the end of January 2021 to send what they need for paperwork and we can start sending that in now. She said she has talked to Matt, Jason and Janie individually about it. **Aldersperson Jay VanMatre** reported that he and Aldersperson Lance Leverton will meet with Lonnie Prowant and look at the Cornerstone books as representatives of the city. They will get numbers and answers and bring them back to the council. Mayor Ken said he may have a prospect interested in the Cornerstone building. **Aldersperson Weston Burkholder** said he would like to meet with Aldersperson Brad Knutti and Utilities Clerk Denise Bormann and talk about raising the rates for water and sewer. They would like to see it get into the October billing. Denise will be at the next meeting. It was decided by the council to have the Streets & Property and Water & Sewer committees meet as a whole, an hour before the regular city council meeting. Their meeting will be at 6:00 p.m. before the August 18th, 2020 city council meeting at 7:00 p.m. It will be put on the August 18th, 2020 Agenda to raise the CIP/water/sewer/garbage rates. **Aldersperson Haley Grim** reported that Libby, her cousin, has good news. She thanked people for the donations from the booth they had at Old Settler's Day last year. She also said that a resident had asked if the city could have food trucks come to Lanark once a month for something to do. Haley said she knows it may not be a good time with the COVID right now. Mayor Ken said that the COVID cases have surged in Carroll County and he, Janie and Matt had decided to close the municipal building to the public for now. (City Hall, the Library and the Police Department). Haley said she could maybe talk to the Chamber of Commerce, Mayor Ken said they are not even meeting at this time now. Just not a good time. Mayor Ken said the Heritage Center is not closed, small groups meetings are okay. We will not be booking any large gatherings with the Heritage Center for now. **Aldersperson Brad Knutti**

told the council that Darin Stykel's father had passed away a couple of weeks ago and his mother is not well either. Mayor Ken said we have sent a card and a check to the Memorial Fund. Brad said he and Ken can contact Adam at Fehr Graham in Freeport if we need anything. **Mayor Ken Viglietta** said we will meet on August 18th, 2020 at the Heritage Center at 7:00 p.m. for the next City Council meeting. We will cancel the meeting for September 1st, 2020 and then have our meeting for September 15th, 2020 at 7:00 p.m. We can look forward at the September 15th meeting and see what we want to do for council meetings in October. He asked everyone what they thought and they thought it sounded good.

ADJOURNMENT-MOTION-was made by Alderperson Weston Burkholder and seconded by Alderperson Brad Knutti to adjourn at 8:30 p.m. Motion carried by 6 aye votes.

Respectfully submitted,
Kim Hunter, City Clerk