

STATE OF ILLINOIS  
COUNTY OF CARROLL(S)  
CITY OF LANARK

July 21, 2020

**MEETING CALLED TO ORDER/ROLL CALL**-Lanark City Council met in regular session at the Lanark City Hall at 7:04 p.m. Roll call taken by Kim Hunter, City Clerk, showed Alderpersons present were Haley Grim, Weston Burkholder, Mark Macomber and Jay VanMatre. Absent: Lance Leverton and Brad Knutti.

Mayor Ken Viglietta was present and presiding.

Others present were: Denise Bormann-Utilities Clerk, Donalee Yenney-Treasurer, Ed Mitchell-Attorney, Judge Jerry Kane, Kim Hunter-City Clerk, Bonnie Foust, Rob Groharing, Matt Magill-Chief of Police, Laura Snider, Steve Snider, Kipp Myers, Steve Moring, Alex Kashner, Gene Byington, Steve Haring and Rick Cass.

**PLEDGE OF ALLEGIANCE**-was led by Alderperson Mark Macomber.

**APPROVAL OF MINUTES-MOTION**-was made by Alderperson Haley Grim and seconded by Alderperson Mark Macomber to accept the minutes of the June 16th, 2020 meeting as presented. Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti.

**PUBLIC COMMENTS**- see "Visit from Judge Jerry Kane" below, he was on the Agenda.

**VISIT FROM JUDGE JERRY KANE-POSSIBLE ACTION**- Judge Jerry Kane is the Republican candidate for the Carroll County Resident Circuit Court Judge vacancy. He spoke to the council and guests about himself and his experience. He was an attorney before he was a judge. He was appointed as an associate circuit judge in 2017. He explained the process of becoming an associate circuit judge and his experience of being a judge. He talked about the many felony cases filed in Carroll County regarding methamphetamine drug related cases in our county. He says our officers are doing a good job and these are important issues in our county. He thanked the council for letting him come to talk.

**SRO CONTRACT 2020-2022-ACTION REQUIRED**- Mayor Ken Viglietta wanted to reflect in the minutes the attendance of Superintendent of Eastland Schools Alex Kashner, Village President of Shannon Bonnie Foust, Lanark Chief of Police Matt Magill and Shannon Chief of Police Rod Groharing. Alex explained the SRO program and how well it is going. He went over the School Resource Officer contractual agreement with the Lanark City Council for the 2020-2022 year. He also talked about all of the SRO officers training too. The district agrees to pay up to \$4,000 per officer and includes necessary travel costs. Both the city of Lanark and Shannon will each pay 10%, or \$6,150.00 for the 2020-2021 school year and \$6,270.00 for the 2021-2022 school year. Bonnie spoke about the SRO program also and how important is and said there are questions about school closings and said we don't have the answers to that, she said that is up

to the Illinois School Board. Rod talked how well the program is going and with positive outcomes and said it is a fantastic program. Matt Magill said the communication is good with the kids and they trust the officers. He said the SROs have saved lives. He said it is an amazing program. Alex said in this order, he needed the City of Lanark, then Shannon and then the Eastland High School board to approve the contract. Alex said they will be doing that at the next August school board meeting. Questions were asked by the city council and the group answered them. **MOTION-** was made by Alderperson Jay VanMatre and seconded by Alderperson Haley Grim to accept the SRO contractual agreement for 2020-2022 as presented with one upfront payment each year. Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti.

**NEW MORING CONTRACT-POSSIBLE ACTION-MOTION-**was made by Alderperson Mark Macomber and seconded by Alderperson Haley Grim to approve the figures for the Moring contract for 5 years. Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti. Steve Moring from Moring Disposal and Denise Bormann, City of Lanark Utilities Clerk talked about the 5 year contract. Denise passed out a hand out on what the raise in costs per year would be and explained it to the council. Steve Moring talked about the proposal and answered the council's questions. Recycling was also discussed. Denise said the effective date would be September. Attorney Ed Mitchell will draw up a contract.

**TREE BOARD APPOINTMENT-ACTION REQUIRED-MOTION-** was made by Alderperson Haley Grim and seconded by Alderperson Weston Burkholder to appoint Chuck McKenna to the Lanark Tree Board. Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti.

**LIBRARY BOARD APPOINTMENTS-ACTION REQUIRED-MOTION-**was made by Alderperson Mark Macomber and seconded by Alderperson Haley Grim to reappoint Chris Markley, Kristy VanMatre and Christina Pasch for a 3 year term for the Library Board. Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti.

**CLERK SALARY ORDINANCE-ACTION REQUIRED-MOTION-**was made by Alderperson Mark Macomber and seconded by Alderperson Jay VanMatre to approve Ordinance #975 "An Ordinance regarding the Salary of the City Clerk". Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti. It will be raising from \$16,000.00 a year to \$18,000.00 a year. It will be in effect after the April 6<sup>th</sup>, 2021 consolidated election.

**RESOLUTION FOR MFT PROJECT-ACTION REQUIRED-MOTION-**was made by Alderperson Weston Burkholder and seconded by Alderperson Jay VanMatre to approve the Resolution to the MFT (Motor Fuel Tax) IDOT engineer. "Resolution for Maintenance Under the Illinois Highway Code". Motion carried by 4 ayes. Absent: Lance Leverton and Brad Knutti. Treasurer Donalee Yenney said IDOT says we need to do a resolution for projects for Civil to do it. The

amount on the resolution was for \$11,495.00. Mayor Ken said it will be for the Blair Parkway project that the council had budgeted for.

**REVISION OF EMPLOYEE HANDBOOK-ACTION REQUIRED-** Alderperson Mark Macomber thanked Donalee Yenney, Denise Bormann and Jason Alvarado for all the work they did on the Employee Handbook. An employee handbook was in everyone's packet for the council meeting. Mark told the council to read, review, look through it and see if they have any questions or additions to it. Maybe they can approve it at the next city council meeting. He asked to put it on the Agenda for August 4<sup>th</sup>, 2020. Matt Magill said he would like to incorporate these changes with the new policies to his police officer employee handbook when this employee handbook is approved. Mark Macomber would like to put Matt's employee handbook on the agenda for the second council meeting in September. Denise Bormann said the main purpose of doing it was to be up to date with the current laws, insurance requirements and policies. Attorney Ed Mitchell suggested to attach a copy of the Sexual Harassment Ordinance to the sexual harassment policy as he said it was a little bit different than the one we have adopted in the handbook.

**STANDING COMMITTEES AND BOARDS-POSSIBLE ACTION-** None.

**EXECUTIVE SESSION-EMPLOYMENT, COMPENSATION, REAL ESTATE-MOTION-** None.

**REPORTS-EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPERSONS AND MAYOR-**  
**Treasurer Donalee Yenney** went over the Profit & Loss Budget vs. Actual for June 2020 and Changes in Bank Balance for 04/01/2020 to 6/30/2020. She said we are on track and property taxes are starting to come in. She said interest rates are really low. Mayor Ken wanted it to reflect in the minutes and get a copy to the bank, that we are going to make a committee change. Lance Leverton will stay on the finance committee but will be relieved of being Finance Chairman and will be giving Alderperson Mark Macomber the job, at least until the next election. At the next meeting we will have to redo the resolution and do the signature cards. Mayor Ken will put that on the Agenda at the next meeting, August 4<sup>th</sup>, 2020. The bank will have the signature cards ready. **Chief of Police Matt Magill** said that the City Hall building is open now to the public. He said they have had more domestic calls since COVID. He talked about police issues, how they do their job and concerns of use of force. He said they have purchased two new devices called "Bola Wraps", he explained what they are and how they use them. Matt said they need to be trained to use them and he can become a certified instructor. He said he will bring code enforcement back too. **Attorney Ed Mitchell** talked about the Illinois Dept of Revenue and Frontier. He passed out copies of an Ordinance Levying The Annual Taxes for the City of Lanark for the Fiscal Year Beginning April 1, 2020 and the Ending March 31, 2021 so everyone could look at it and see if they want to pass it at the August 4<sup>th</sup>, 2020. He would also like to have it put it on the Agenda for the next council meeting. He went over it. Mayor Ken said that he would like to do some adjustments regarding the cemetery. Ed said it doesn't need to be passed until December.

**Clerk Kim Hunter** reminded the council to do their Sexual Harassment training and get their acknowledgement signature pages back to her. **Utilities Clerk Denise Bormann** said that during COVID 19 she has not been so forceful with shut-off fees to help people out. She said she had tweaked a letter to remind them to stay current with their monthly payments, they can make arrangements with her to have a payment plan. She said she has sent out 25 letters. She asked the council if she doesn't get a response from customers what should she do for the next step. The council said she needs to be more aggressive. The first time on the list she can be more lenient. Chronic customers need a stronger message, especially when they do not make contact with her. She also said the council needs to be thinking about increases for water and sewer. She asked the council how they would like to deal with the "pay by year and one month free" people if there is an increase for water and sewer. She said they can think about what they would like to do. **Aldersperson Weston Burkholder** asked about the water break, Mayor Ken said he will talk about it during the mayor's report when it is his turn. **Aldersperson Mark Macomber** asked about the Reed house at the cemetery about getting it torn down. Mayor Ken said that the Cemetery Board was having a meeting in the City Hall Chambers tomorrow evening at 7:00 p.m. They have two bids. He also asked if we could have a surplus auction and maybe invite Shannon to have it with us. Mayor Ken said to check with Jason Alvarado when he gets back from vacation. **Aldersperson Haley Grim** would like to have a meeting for the Economic Development Committee, she will let everyone know. Mayor Ken addressed the issue from last month that the noise at the mill is from the business growing and they are delivering to Peoria early in the mornings. He said the mill is resolving the issue by the employees using a walkie talkie system instead of yelling. Weston said he can hear some sort of horn sound at 5:00 a.m. and was wondering what it is. **Mayor Ken Viglietta** said regarding the water main break, it was at Parker Court and Broad Street, it was bubbling up. It took 9 ½ hours over the 4<sup>th</sup> of July weekend to get it fixed. Jason Alvarado called Don Kuberski and he helped. He did a great job. It was from 6 to 8 feet from the old break. Ken said we should fix a big section of the area. Ken also said the new sewer line from the lift station to the funeral home was full of sewage in the line, the entire line was full. It was reported by Duane Diehl. The breaker switch on the Com Ed pole had a blown out, it had been out for a month. We were not getting any electricity. They got the lift station working properly again. He also said this last Friday night, one of the blower motors at the sewer plant blew up. We have three blower motors there. Jason Alvarado was on vacation. Geoff Williams said one of the other motors was out of service. Darin Stykel from Fehr Graham had gotten a hold of Brian Hildebrandt and he was able to rebuild the broken motor from the one that was out of service to get it to work. Jason Alvarado, Jason DeMichele and Darin Stykel will get together and see what needs to be done.

**ADJOURNMENT-MOTION**-was made by Aldersperson Weston Burkholder and seconded by Aldersperson Mark Macomber to adjourn at 8:53 p.m. Motion carried by 4 aye votes. Absent: Lance Leverton and Brad Knutti.

Respectfully submitted, Kim Hunter, City Clerk