

STATE OF ILLINOIS  
COUNTY OF CARROLL(S)  
CITY OF LANARK

January 7, 2020

**MEETING CALLED TO ORDER/ROLL CALL-** Lanark City Council met in regular session at the Lanark City Hall at 7:00 p.m. Roll call taken by Kim Hunter, City Clerk, showed Alderpersons present were Lance Leverton, Haley Grim, Brad Knutti, Weston Burkholder, Mark Macomber and Jay VanMatre. Mayor Ken Viglietta was present and presiding.

Others present were: Rosemary Flikkema, Jason Alvarado-Maintenance Manager, Matt Magill-Chief of Police, Ed Mitchell-Attorney, Donalee Yenny-Treasurer, Kim Hunter-City Clerk and Darin Stykel from Fehr Graham (attended later).

**PLEDGE OF ALLEGIANCE-** was led by Alderperson Lance Leverton.

**APPROVAL OF MINUTES-MOTION-** was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to accept the minutes of the December 3, 2019 meeting as presented. Motion carried by all 6 aye votes.

**PUBLIC COMMENTS-** None.

**REVIEW ANIMAL ORDINANCE #972-POSSIBLE ACTION** – discussion was had regarding the cats in the #972 Animal Ordinance on enforcement, the police department has no ability to enforce it. Mayor Ken asked the council if they want to discuss it or leave it as is or amend it. Alderperson Haley Grim had asked about pet cats wearing collars and Alderperson Jay VanMatre said it was for all cats in the ordinance. Alderperson Jay VanMatre will prepare a statement to explain on the city's website. Mayor Ken suggested to table it and talk about it more before a decision is made. Chief of Police Matt Magill explained how they do the dogs, he said if it gets on social media a lot of the times the problem is solved. We don't have an animal control officer in Lanark at this time. Ken suggested that we can see if we can get a group of volunteers for dogs and get it posted out on social media and see if we can find the owner first. If not, maintenance can be contacted and we can put the dog in our kennel to avoid taking the dog to the pound. Sometimes going to the pound can be traumatic for the dog and would be best to avoid that route if possible.

**RESOLUTION TO REMOVE CITY FEIN/CORNUCOPIA-ACTION REQUIRED-** discussion was had by the city council members about removing the City FEIN/Cornucopia. A **MOTION** for a **resolution** was made by Alderperson Mark Macomber and seconded by Alderperson Weston Burkholder for a resolution to remove City FEIN/Cornucopia number. Motion carried by 5 aye votes. 1 nay vote: Jay VanMatre. Mayor Ken Viglietta said that our auditor from WIPFLI, Kris Garnhart is leaving us as she is getting a new job. He said that she said that it is important for us to remove the FEIN number for our audits. Our new contact for WIPFLI will be Jerry Funk for now.

Aldersperson Jay VanMatre wanted to table it until another time. A motion for the resolution moved forward and was voted on by the council.

**STANDING COMMITTEES AND BOARDS- POSSIBLE ACTION-** Rosemary Flikkema from the Park Board and the Transformers reported that everyone was very pleased with Jingle Fest and the parade. They had an outstanding turn out. Donations were received to get more decorations. The 120 cookies were all gone. They want to make it bigger and better for next year. They had vendors at the Heritage Center building and they had 80 children at the Burkholder building where Santa's workshop was and pictures with Santa were taken. It was very successful. She mentioned they are thinking about having it at the high school next year. The Grinch breakfast had 190 people, half were kids. They had a wonderful time. She thanked Cindy Feltmeyer for the FFA and student council volunteers. She said she has heard lots of compliments for the Heritage Center building with the new painting. She said they will be doing something in the Spring. The community likes the family oriented activities. The Park Board will be having a meeting next week on Monday. They are wanting ideas for the park. She said they need new basketball hoops and garbage cans. Aldersperson Lance Leverton brought up giving the capital improvement plan some ideas for the park for the one to five year plan. She said she would like to see a bigger basketball court and an infant playground area. Aldersperson Haley Grim said that adult playground exercise equipment would be nice to have at the park.

**2020 COMMITTEE ASSIGNMENTS-POSSIBLE ACTION-** Mayor Ken brought up the committee assignments for 2020. He said that the city clerk, Kim Hunter should be added onto the Personnel Committee with an asterisk which means non-voting member and the treasurer Donalee Yenney should be on the Purchasing and Finance Committee also with an asterisk non-voting member. He also asked if at least two people wanted to do a switch on any of the committees, they can talk about it, and we could pencil it in tonight or they can take it home and think about it until the next meeting. We need at least two people to do the switches, but if everyone is happy, we can keep it the way it is. (The council stopped for a little snack break as they were waiting for Darin Stykel to arrive to discuss the Law Jones Sanitary Sewer Project and the Lanark Sewer Project.)

**LAW JONES SANITARY SEWER PROJECT-POSSIBLE ACTION-** Mayor Ken Viglietta explained to the council of doing a resolution for the Law Jones sewer project regarding waiving and bidding. Darin Stykel said they will work with Fischer's and negotiate a price with them to do the sewer project extension. Darin did an engineer estimate of \$125,000.00 for the entire sewer project and it includes the water work with the Lessman property. Darin explained what they needed to do. He said easements need to be acquired. He said he has been talking to attorney, Ed Mitchell. Ed recommends title searches be done and he will do it. Dan will get a price from Fischer's. He wanted to know the councils intent on weather permitting, he said this is a good time to get the project started. The council would like to go forward. Aldersperson Brad Knutti wanted to know if they can object and reject it if it is higher than what the city council is

wanting to pay and Darin said yes. Darin said that Law Jones needs to stay within the site design. He explained what needs to be done. A **MOTION** for a **resolution** was made by Alderperson Brad Knutti and seconded by Alderperson Jay Van Matre to proceed with getting a bid on the project from Fischer as our designated contractor and waive competitor bidding. Motion carried by all 6 aye votes.

**LANARK SEWER PROJECT-POSSIBLE ACTION-** Darin Stykel presented and explained the two proposals for the city SCADA alarm monitoring system on how they work and the costs. He talked about their efficiency and saving time too. Jason Alvarado said he thought it would be very helpful and important to get the same system that Jason DeMichele has in Shannon as he knows the system and can help him with any problems or questions that he will have. Darin answered the council's questions. Alderperson Lance Leverton asked where would the money come from the budget. Darin said he would like to get the \$15,500.00 design part of the project done now. Alderperson Brad Knutti said this would be for the next year budget coming up. It would be 2020/2021 budget. Darin said the 2019 general engineering contract was left open ended for amounts and they can add an additional phase for the general engineering contract for the design phase for the \$15,500.00. **MOTION** for a **resolution** was made by Alderperson Mark Macomber and seconded by Alderperson Jay VanMatre to give Fehr Graham authorization for the design portion of the of SCADA system. Motion carried by all 6 aye votes. Darin talked and discussed the waste water plant and the condition it is in and what they can do. The design contract is \$36,000.00. He talked about the energy efficiencies and the savings that can be had. He talked about the blowers and aeration system. He talked about the conditions of the lagoon and what needs done. He said an estimate for all new aerators and blowers would be \$300,000.00 and the estimate of work to install everything would be \$100,000.00. Including everything would be a total estimate of \$400,000.00. He said that Com Ed has an energy reduction program and explained it. He said there will be additional costs for yearly maintenance of the blowers and aeration to keep the maintenance up to date. He would like to get the design part of this started also. He answered the council's questions. Alderperson Mark Macomber suggested that we may have to raise our CIP to help pay for this project. **MOTION** for a **resolution** was made by Alderperson Brad Knutti and seconded by Alderperson Haley Grim to spend the \$36,000.00 to get the design done for engineering services for the waste water treatment plants air blowers, air piping and aeration equipment replacements along with lagoon stone clean up and restoration. Motion carried by all 6 aye votes. Darin said that Mayor Ken had asked him to do some research regarding a TIF district map being established. He explained what he found out and what they needed to do. He showed the council Ordinance #810 from 2006 that he received and what it said. Everyone thanked Darin for attending tonight.

**REPORTS-EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPERSONS AND MAYOR-** Jason Alvarado, Maintenance Manager said he didn't have a paper report for this month as he has been having computer problems and that it is broke. He showed the council a light that needed

to be fixed from the library and he said that he had to go through a distributor to get any parts or lights. There are three that are out. He said it cost \$387.00 a light. The council said that if the library wanted to keep these lights they will need to purchase the bulbs themselves. **Matt Magill**, Chief of Police said that he has been working on two minor Ordinance violations with unlicensed vehicles. He said the new squad car has arrived and has had a recall and he had it looked at and a few other issues with it, he had all four tires replaced. Alderperson Haley Grim asked Matt if ComEd had contacted him about the lights that are out. **Ed Mitchell**, attorney talked about the Reed house and it's tax exempt status for 2019. He also said that the law suit is over and all the money is recovered from the Hovel to Homes/Kosier house. **Kim Hunter**, city clerk read a thank you card from Janie Dollinger, the librarian. She passed around pictures of the new baby changing stations at the Heritage Center. **Donalee Yenney**, treasurer went over the Profit & Loss Budget vs. Actual reports and Changes in Bank Balance reports for November 2019 and December 2019. She said with Kris Garnhart leaving WIFLI , they will need to get a hold of Jerry Funk to schedule an audit with him now. She would like to schedule it for the first week of June. She asked the Personnel Committee what their thoughts are for raises so we can get those into the final budget. She brought up the review process for raises also. Alderperson Mark Macomber said he has started with Jason Alvarado on that side. He said they will probably have a committee meeting. The budget meeting will be next Tuesday, January 14<sup>th</sup> at 5:00 p.m. She also brought up the short term disability insurance and not being real happy with it and that she will have to adjust the W-2. It has been a lot of extra work. **Brad Knutti**, alderperson thanked Darin Stykel for his presentation and explanation. Mayor **Ken Viglietta** said he has been working on some grants. He talked about and said the Carroll County Hazard Mitigation will meet on January 23, 2020. They gave him some suggestions of grants and he will also have Donalee go on the IML Grant Finder and check out what they have. Mayor Ken said then he will go to Fehr Graham to see if any of these grants would apply to any of the projects we have. He asked the council if they had made any notes or comments on the offensive noise Ordinance that they talked about previously. Alderperson Brad Knutti he said he thought some of the times were off. The council discussed it. Alderperson Jay VanMatre suggested to have an Ordinance Committee meeting. Ken said the Christmas party was a success and he is considering doing it again next year. He also would like to ask George Chamberlain to come to our next meeting. He said that we should have approximately \$150,000.00 plus of TIF money available by this late spring.

**ADJOURNMENT-MOTION-** was made by Alderperson Weston Burkholder and seconded by Alderperson Jay VanMatre to adjourn at 9:48 p.m. Motion carried by all 6 aye votes.

Respectfully submitted,  
Kim Hunter, City Clerk