

STATE OF ILLINOIS  
COUNTY OF CARROLL(S)  
CITY OF LANARK

March 19, 2019

Lanark City Council met in regular session at the Lanark City Hall at 7:00 p.m. Roll call taken by Kim Hunter, City Clerk, showed Alderpersons present were Lance Leverton, Haley Grim, Brad Knutti and Mark Macomber. Absent: Weston Burkholder and Jay VanMatre. Mayor Ken Viglietta was present and presiding.

Others present were Donalee Yenney, Treasurer; Ed Mitchell, Attorney; Kim Hunter, City Clerk; Denise Bormann, Utilities Clerk; Matt Magill, Chief of Police; Jason Alvarado, Maintenance Manager. Guest sign in sheet: Mike Lee, Shawn Forbes, Maryanne Huber, Maggie Westlove and Zachary Solomon. Other guests: Rosemary Flikkema, Jason DeMichele, Matt Jones, Chris Anderson, Jon from The Cahoy Group and Darin Stykel from Fehr Graham. Public Comment sign-in sheet: Lee Reese and Alisha Metz.

**PLEDGE OF ALLEGIANCE** – was led by Alderperson Lance Leverton.

**APPROVAL OF MINUTES – MOTION** – was made by Alderperson Brad Knutti and seconded by Alderperson Haley Grim to accept the minutes of the March 5, 2019 meeting as presented. Motion carried by 4 aye votes.

**NO PUBLIC COMMENTS.** (Ken said the sign ins could all be done as guests.)

**EAGLE SCOUT PRESENTATION – POSSIBLE ACTION** – Zachary Solomon explained his Eagle Scout project he would like to do for the city. Lee Reese and Rosemary Flikkema were accompanying him. He would like to do flower boxes for the information center. He had plans and explained what he wanted to do. He wanted the council to decide between cedar planters or pressure treated wood planters. He estimated the cedar would be \$596.00 for two boxes and pressure treated would be half of the cost. Alderperson Mark Macomber made a motion and seconded by Alderperson Haley Grim to contribute \$600.00 for the Eagle Scout project for the flower boxes. Motion carried by 4 votes. Zachary thanked the council and said he has to have the project completed by April 20, 2019.

**STANDING COMMITTEES AND BOARDS – POSSIBLE ACTION** – Mayor Ken said that we had a resignation from the Park Board, Denise Williams. She resigned and Ken accepted her resignation. Alicia Metz is interested on being on the Park Board. Ken was asking for consent tonight to appoint her as our new Park Board member. Alderperson Lance Leverton made a motion and seconded by Alderperson Brad Knutti to appoint Alicia Metz to the Park Board. Motion carried by 4 votes. Rosemary Flikkema from the Park Board explained they are meeting with a designer of park playgrounds and going to meet with him to give them new ideas. They

are wanting to replace the mulch on the playground too. They are also working on a bench program and a family wants to donate a bench through a memorial of their mother. Rosemary is also on the Transformers Committee, she announced they are having a Spring Fling on April 13<sup>th</sup>, a vendor fair at the Heritage Center from 9:00 a.m. to 2:00 p.m. Alicia will be the Easter Bunny from 11:00 a.m. to 1:00 p.m. at the information center. They will need a picnic table moved so the kids can decorate cookies. We are also on one of the stops for the Shop Hop.

**GUESTS** – Maggie Westlove and Mike Lee from Excel Entertainment for video gaming were here for Express Lane with Shawn Forbes and MaryAnn Huber. They are here to apply for a “D” liquor license. Ken said they would need to talk to Matt Magill and Ed Mitchell and said we want to vote to pass an ordinance to create a “D” liquor license. Matt explained what they needed to do and what the city needed to do. Matt has created two “D” liquor licenses for Lanark. A “D” liquor license package is consumption of beer, wine and gambling.

**APPROVAL TO AMEND CITY ORDINANCE TO CREATE CLASS “D” LIQUOR LICENSES – ACTION REQUIRED** - A motion was made by Alderperson Mark Macomber and seconded by Alderperson Lance Leverton to issue two class “D” liquor licenses. Motion carried by 4 aye votes.

**LAND ANNEXATION – POSSIBLE ACTION** – Attorney Ed Mitchell introduced Matt Jones and Chris Anderson from Law-Jones Funeral Homes. Ed explained the land annexation would be across the highway from the high school. Matt Jones would like to buy two acres of it and build a funeral home facility in Lanark. He would like it to become annexed and be a part of Lanark. Ed explained the petition and passed out copies. There will be a survey of the two acres. Ken asked about the zoning and Matt Magill explained it. Alderperson Mark Macomber made a motion and seconded by Alderperson Haley Grim to approve Ordinance #962 “Annex Certain Real Estate to the City of Lanark”. Motion carried by 4 aye votes.

**EMERGENCY DISCUSSION ON WELL #3 ISSUES – POSSIBLE MOTION** - Mayor Ken had Jason Alvarado and Jason DeMichele along with Darin Stykel (Fehr Graham) and Jon from The Cahoy Group to explain what the problems are with Well #3 and the possible solutions, troubleshooting and estimated costs needed to repair it or replace it. They recommend a submersible pump to be inspected every 7 to 10 years and to keep up on the maintenance of it. Motion was made by Alderperson Brad Knutti and seconded by Alderperson Lance Leverton to move forward to a submersible pump. Motion carried by 4 aye votes. The council would like for them to include well #4 in their quote for another submersible pump also.

**SHORT-LONG TERM DISABILITY – POSSIBLE ACTION** – The council discussed the short and long term disability insurance policies and decided to go with only the short term policy. A motion was made by Alderperson Haley Grim and seconded by Alderperson Brad Knutti to go with Clark Carroll for the short term disability policy effective April 1, 2019. Motion carried by 4 aye votes.

**APPROVAL OF 2019 CITY BUDGET – ACTION REQUIRED** - Donalee Yenney, our treasurer passed out the 2019 city budget and went over the bottom numbers with the council. They discussed the CIP money also and mentioned it could be used to fix the well. A motion was made by Alderperson Brad Knutti and seconded by Alderperson Lance Leverton to approve the 2019 city budget. Motion carried by 4 aye votes.

**DISASTER PREPAREDNESS WORKSHOP REVIEW – POSSIBLE ACTION** – Tabled to April 2, 2019.

**EXECUTIVE SESSION – MOTION** – was made by Alderperson Brad Knutti and seconded by Alderperson Lance Leverton to convene in Executive Session at 8:14 p.m. in order to discuss Employment Compensation. Motion carried by 4 aye votes.

**REGULAR SESSION – MOTION** – was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to reconvene into regular session at 8:56 p.m. Motion carried by 4 aye votes.

**PERSONNEL – MOTION** - was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to increase Denise Bormann, Utilities Clerk salary to \$22,000.00 effective 4/1/2019 and to increase Donalee Yenney, Treasurer’s salary to \$15,000.00 effective 4/1/2019. Motion carried by 4 aye votes.

**MOTION** - was made by Alderperson Mark Macomber and seconded by Alderperson Brad Knutti to add \$100.00 stipend to Jason DeMichele’s current contract amount. Effective 4/1/2019 Jason will be paid through the city payroll system for the remainder of his contract. Motion carried by 4 aye votes.

**REPORTS – EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERPEOPLE AND MAYOR** – **Jason Alvarado** handed out packets of information for the council, he had a quote from Erickson Paving for black top for the parking lot next to the city building for \$19,420.00. They would start to do it later in the year. Mayor Ken said we have budgeted for this and could go ahead with it.

**MOTION** – was made by Alderperson Brad Knutti and seconded by Alderperson Haley Grim to okay the bid from Erickson Paving for the paving of the parking lot. Motion carried by 4 aye votes.

**Jason Alvarado** also had information, prices and two quotes for new Christmas lights for downtown and explained what options we could do. We would go with the 4’ decorations.

**MOTION** – was made by Alderperson Brad Knutti and seconded by Alderperson Lance Leverton to go with Quote #1 from Display Sales for the numerous new Christmas lights. Motion carried by 4 aye votes.

**Jason Alvarado** had information for chemical pricing and explained the two quotes he received from Hawkins Water Treatment Group and Viking Chemical.

**MOTION** – was made by Alderperson Brad Knutti and seconded by Alderperson Haley Grim to go forward with the bid from Hawkins Water Treatment Group. Motion carried by 4 aye votes.

**Matt Magill** had some updates regarding the maintenance department with getting Medicom to put cable service in so they can pick up the internet again once the wi-fi is off of the water tower, and maybe getting a TV connection also so they can get a TV for the weather channel. Matt has also started an agreement regarding well house #3 for broadband to get into place before the transition happens and he explained how that will work. He also updated the council about the generator projects for the city hall and heritage center and what needed to be done.

**Kim Hunter** told the council how well the Heritage Center is doing being rented out and how busy it is getting. Mayor Ken mentioned to the council for Kim that the OMA (Open Meetings Act) certificate does not need to be done every year except for the OMA officer.

**Donalee Yenney** said she had met with Cindy Saxer, Jodi York and Janie Dollinger about the city taking over the library payroll and starting it in April. We also had a Quickbooks update and had lots of help from Matt Magill to get it to work. She also said that all our full time employees for the city have life insurance the city pays for.

**Denise Bormann** thanked the council for her increase.

**Brad Knutti** said he will keep trying to keep everyone informed on what is going on with the water tower. He said that one of the antennas was mounted to one of the safety points and needed to be removed. Matt Magill explained the discontinuation of the broadband service and the antennas and to pay attention to the wording to any new contracts we may go into in the future with a broadband company.

**Haley Grim** talked about the street meeting they had regarding the sidewalks at the park. Weston Burkholder is going to get specs. The bus stops there and kids come from both directions, it makes sense to have a sidewalk there.

**Lance Leverton** said regarding the street lights he would like to have Darin come back, he has actually done most of the work for him and what ComEd can offer in potential savings. He would like this to be on the agenda for the next council meeting. Darin was at the meeting and explained a little bit about the program and savings. Ken said it will be on the agenda for April 2, 2019. Lance showed everyone the new projector he purchased for the city and it would be stored in the office or the vault. He explained how it worked.

**Ken Viglietta** said Joe Drozd stopped by to let him know that the flags are flying at half mast since sunrise today and until sunset March 21<sup>st</sup>, by order of our governor and in honor of U.S. Army Sargent Holly Belinski. He talked about the flag at the park and getting it put back up. We have signed a contract with Ardena Grant again and it is the same as last year. Ken said that he and Matt Magill attended the first meeting of the Carroll County Hazard Mitigation. Matt explained what they talked about at the meeting. They have a little homework to do for the next meeting. Ken talked about the Executive Meeting minutes procedures and explained what

we needed to do with them. Ed Mitchell said that the council needs to review them every six months and make a determination on which ones they want to release or not. Ken said there were three to review and suggested to release. We will talk about it in the next Executive Session he said. Darin Stykel from Graham Fehr said before we adjourn the meeting he would like to look at some more maps to get some more information if they could and he proposed that the city sign a contract with them regarding general engineering services or a Master Service contract with them. For example, with a municipality of our size a \$20,000.00 contract would be a good suggestion. He said if you don't need them you don't pay, but if you need them and you don't go over that amount you don't need to change the contract. The council said to bring a contract to the next meeting and they can review it.

**ADJOURNMENT – MOTION** – was made by Mark Macomber and seconded by Haley Grim to adjourn at 9:34 p.m. Motion carried by 4 aye votes.

Respectfully submitted,  
Kim Hunter, City Clerk