

STATE OF ILLINOIS

COUNTY OF CARROLL(S)

CITY OF LANARK

January 2, 2019

Lanark City Council met in regular session at the Lanark City Hall at 7:03 pm. Roll Call taken by Kim Hunter, City Clerk, showed Aldermen present were Lance Leverton, Haley Grim, Brad Knutti, Weston Burkholder, Mark Macomber and Jay VanMatre. Mayor Ken Viglietta was present and presiding.

Others present were: Jason Alvarado, Matt Magill and Don Fehlhafer.

PLEDGE OF ALLEGIANCE – was led by Alderman Lance Leverton.

APPROVAL OF CONSENT AGENDA - MOTION - was made by Alderman Lance Leverton and seconded by Alderman Brad Knutti to accept the minutes of the December 4th, 2018 meeting as presented and the finance report submitted by Donalee Yenney, Treasurer. Motion carried by all 6 aye votes.

NO PUBLIC COMMENTS.

IML 2019 MUNICIPAL CALENDAR – Mayor Ken had Donalee explain the 2019 Municipal Calendar and what we need to do to execute and put into action. It gives us what we need to do for financials, reporting and new laws. She gave an overview as what to expect and we will use it as a management tool. It goes month by month, 6 month basis and quarterly items on what we need to do. We did December's which said, at the end of each calendar year or fiscal year, municipalities must prepare a schedule of all regular meetings for the coming year and post notice thereof together with time and place of said meetings. The schedule shall be given to all news media requesting it. Notice shall also be given of special, rescheduled or reconvened meetings. Kim has prepared a list and it has been posted, a copy has been sent to the River Reader, The Prairie Advocate and "The Carroll County Review". It is also required to be put on our website, which we have done. Donalee said there was an action for every six months which says that each public body shall periodically, but no less than semi-annually, meet to review minutes of all closed meetings. Upon review of the minutes, it should be determined and reported in open session whether the need for confidentiality still exists as to all or parts of those minutes or whether the minutes no longer require confidential treatment and should be available for public inspection. Kim is preparing those back to 2017 when this council started to the current time. There was a question about when our fiscal year starts and if it can change to coincide with the calendar. Donalee is going to check with Chris Garnhart, the auditor with WIPFLI.

BACK-UP GENERATOR UPDATE – Matt Magill gave an update of where we are at with the back-up generators. The contract was reviewed by our attorney, Ed Mitchell and with one minor modification was changed and signed by both the company and the municipality. The generators have both been ordered. The pad is in place for the smaller unit next to the Heritage Center. Genesis Power was here with the fabricator to take measurements for the frame. Matt

explained how the progress was going. The gas company has received the order awhile ago, it is the wild card and they will do it on their own time, we can't control that. Lance Leverton wondered if we were budgeting it for the fuel and the fuel out of the general funds and was wondering if we should budget both for next year. Matt says that would be a good idea to throw it in. Matt said we have to have them on EPS and battery back-up. He said we are on track, all except for Nicor.

STANDING COMMITTEES AND BOARDS – Rosemary Flikkema couldn't make it tonight. Mayor Ken Viglietta said he took a step, for training purposes, and is asking for the councils consent to appoint Jocelyn Lilly to stay on the cemetery board for the first quarter in a training capacity or advisory capacity for Laura Snider, who was sworn in, so she can be trained. Ken asked for a voice consent and the council said it was fine. Ken said we have a voice consent to appoint Jocelyn Lilly for the advisory board for the next 90 days. Haley Grim from the Old Settler's Day Committee reported when Old Settler's Day is, June 28th through the 30th and the theme is "Light it Up".

2019 CITY COUNCIL COMMITTEES – Ken was asking for a voice consent. He said that our Ordinance Book says that we shall have three people on a committee and no more than three committee members including the chair. Ken said he didn't know that as Mayor, and took what was handed down to him. Ken redid it with three council members and talked about splitting them, we have 7 committees and 6 aldermen and Ken took the Police and Public Safety as the Commander and Chief of Police. With one exception, he asked Jay VanMatre to stay on for the security camera project and to help him out. Ken asked for a voice consent for the 2019 City Council Committees he arranged and said that down the line about 6 months, if any committee member would like to switch and they agree, that it would be fine with Ken. He would like Lance Leverton and Mark Macomber to get a finance committee going in January and a personnel meeting. He wants to make them inclusive with our office staff and Erica said she could be here for them too.

EXECUTIVE SESSION – MOTION – was made by Alderman Lance Leverton and seconded by Alderman Mark Macomber to convene in Executive Session at 7:25 p.m. in order to discuss Pending Litigation, Employment, Compensation and Real Estate. Motion carried by all 6 aye votes.

REGULAR SESSION – MOTION – Was made by Alderman Weston Burkholder and seconded by Alderman Haley Grim to reconvene into regular session at 8:58 p.m. Motion carried by all 6 aye votes.

REPORTS – EMPLOYEES, ATTORNEY, CLERK, TREASURER, ALDERMEN AND MAYOR – Mayor Ken Viglietta talked about the water main that broke before the holidays at Parker Court and Broad Street and all the people involved that helped, it took them 14 to 16 hours to get it fixed. Jason Alvarado said that it was one of the toughest breaks that they have had on a water main and had to deal with a gas main line next to it. He also turned in a monthly report. Drew has his permit now and they are going to quiz him tomorrow. Also a service line was pulled out down near Burkholders' and had to get Fischers' involved in that fix, we will be getting a bill for that. A cable line that was kinked that had to be replaced from the water main fix was also discussed and who should be paying for it. Matt Magill said they had some garage door problems and they have been repaired. Ken Viglietta mentioned that Kim Hunter had mentioned that there is

a new law effective January 1st, 2019 that councilmen need to be referred to as council members or council persons, and does that apply to aldermen also, regarding the HB1010 bill. **Brad Knutti** talked about the LMI (Low and Medium Income Survey). He got a hold of Darren and Fehr Graham does have the capability to help us out with it. They have Bridgette Stocks, she is the Community Development Specialist out of their office. Brad would like to set up a meeting with Mayor Ken, the city clerk and himself and maybe the Economic Development Committee and also have Bridgette, Adam and Darren come too. He will figure out some arrangements and let everyone know about it. Brad also wants to set up a committee meeting regarding the street lights with Weston and Lance and figure out a date with them. **Mayor Ken Viglietta** encouraged the members to start setting up their new committee meetings and times.

SHORT-LONG TERM DISABILITY – Tabled for next meeting.

ADJOURNMENT - MOTION – was made by Alderman Weston Burkholder and seconded by Alderman Mark Macomber to adjourn at 9:14 pm. Motion carried by all 6 aye votes.

Respectfully submitted,

Kim Hunter, City Clerk