

June 19, 2017

Lanark City Council met in regular session at the Lanark City Hall. Roll Call taken by Donna Burgh, City Clerk, showed Aldermen present were Lance Leverton, Haley Grim, Weston Burkholder, Mark Macomber and Jay VanMatre. Mayor Ken Viglietta was present and presiding.

Others present were Tom Kocal, Robert Hanviriyapunt, Floyd Roberts.

Mayor Viglietta called the meeting to order at 7:32 p.m. with the Pledge of Allegiance recited thereafter.

**APPROVAL OF CONSENT AGENDA – Motion** was made by Alderman Grim and seconded by Alderman VanMatre to accept the minutes of the 6/6/18 meeting as presented. Motion carried.

**TREASURER'S REPORT** – Erica Schau reported that she made additions to a few line items in the budget as follows: an additional \$5,000 to Street Maintenance, \$10,000 paid to Cargill from previous year billing in this fiscal year, \$6,000 sewer supplies inventory, additional Attorney billing and Shop equipment and supplies. Erica requested guidelines/minimum balance as we look ahead to near future of work by Fehr Graham on the water tower. Mayor Viglietta commented that we have a reserve limit of \$800,000 which the city likes to maintain.

**PUBLIC COMMENTS** – Floyd Roberts gave some statistics and comparisons from Workation 2018: 2017 -32 volunteers and 1100 hours, 2018 - 58 volunteers and 1350 hours. The work week averaged 5-6 teams (4-5 people) each day and completed 130 projects. The estimated hours donated on Workation weeks since 2016 is approximately 3,380. The State of Illinois' formula for value of hours donated is \$93,000 (combining 2016, 2017, 2018). Workation next year will be the first full week in June.

**UTILITY CLERK'S REPORT** – New meters installed at High School, old Grade School, and Car Wash. Car Wash and Grade School have not had a full billing cycle on new meters yet. High School went from \$83/month to \$428.63 in the first month of use for May. Elkay also has a meter which will be replaced. Collection shut-off letters have been sent to every user owing \$250 or more, those shut-offs, if necessary, will be done June 21. Liens have been reviewed and are up to date. Still continuing to correct and remove billing errors. August 1 invoices will be sent by end of July-very large mailing, every user will receive a cross-connection control survey and an instruction letter with their invoice. This is EPA required. Surveys must have account numbers attached and logged in by Geoff Williams, Maintenance Supervisor, after being received back. Did not have 5 months of data to do an income comparison. Also too

early in month to do an account receivables summary since we are not past the 20<sup>th</sup> when bills are due and would not be accurate. Worked with Attorney Ed Mitchell on accurate water and sewer rates for update to Ordinance.

**LANARK GRIST STONE PROCLAMATION** - Alderman Knutti read the official Proclamation dedicating the **THE LANARK GRIST MILL STONE** to the City of Lanark as of June 23, 2018 with Mayor Viglietta signing and affixing the official seal of the City to the Proclamation.

**STANDING COMMITTEES AND BOARDS** – Alderman VanMatre, chair of the Ordinance & Public Safety Committee, reported having an Ordinance meeting last month where they discussed video and audio recording policies for public meetings. There is nothing on the books now and feels that a policy rather than an Ordinance is needed. **Motion** – A motion was made by Alderman VanMatre and seconded by Alderman Knutti to accept the following terms for Audio/Video Recording Policy for Public Meetings:

1. One camera or audio recording device allowed for personal business
2. Audio recording and/or broadcasting can not start until meeting has been called to order
3. Audio recording and broadcasting must end when meeting is adjourned
4. During Closed Session Meeting, no audio or visual recording or broadcasting is allow on City Hall property.

Motion carried.

Alderman VanMatre also reported on security cameras and surveillance in City Hall, City Park and other buildings: committee still waiting for railroad to bring forth cost of running lines over or under railroad. When they have that, the committee can move forward. Everything is in order to install security systems, but contingent on railroad dollar amounts.

**ATV/UTV/Golf Cart Use** – Alderman VanMatre reported that the Committee looked at some neighboring towns for Ordinances on ATV/UTV and golf cart use on city streets. We are close to putting together an ordinance for council vote. There is still some information needed for utility usage on Highways 72 and 52. There is a cost of approximately \$5,000 to the city for signage and other costs which the city would not recuperate. Discussion took place on charging fees to owners per vehicle. This would help recuperate some money and also monitor vehicle usage. Proof of insurance would also be required. Would hours be restricted, etc?

**PREVAILING WAGE ORDINANCE** - A motion was made by Alderman Knutti and seconded by Alderman Mark Macomber to accept **Ordinance 952** concerning Wages of Employees on Public Works Act. Motion carried.

**APPROPRIATION ORDINANCE** – A motion was made by Alderman Macomber and seconded by Alderman Leverton to accept **Ordinance 953: Appropriation Ordinance for the Fiscal Year beginning April 1, 2018 and ending March 31, 2019**. Motion carried.

**TIF ORDINANCE** - A motion was made by Alderman Burkholder and seconded by Alderman Grim to accept **Ordinance 954**: an Ordinance approving and authorizing the execution of a Tax Increment Financing District Redevelopment Agreement between the City of Lanark and Dennis Walters d/b/a Lanark Dental Clinic. Motion carried.

**REPORTS** - Alderman Knutti reported meeting with local firemen about preparation for work on the Water Tower. If there is a fire during this time in town or a rural fire, it will be treated as a rural fire. Fire Department has been reviewing blueprints and any other information pertaining to work on the tower. Alderman Grim asked for suggestions on how the city should sell the three city lots on the corner of Broad and Locust. Attorney Mitchell offered that there are two Statutory Procedures. Alderman Grim set an Economic Development meeting for June 27 at 5:30 pm. Alderman Leverton requests lists from Maintenance, Police and City Hall of items that will need to be replaced in the next future, such as copy machine, etc. Mayor Viglietta suggested a copy of everything that the city has listed with the Illinois Municipal League. Alderman Macomber requested any updates on the SW Lanark project. Alderman Knutti has put word out of highest priority to DOT to get start dates settled. The city requested using Motor Fuel Tax and was told that could take six months. In retrospect

The Council meeting for July 3 is cancelled. Next meeting will be July 17.

Respectfully submitted,

Donna Burgh  
City Clerk