

STATE OF ILLINOIS

COUNTY OF CARROLL(S)

CITY OF LANARK

April 17, 2018

Lanark City Council met in regular session at the Lanark City Hall. Roll Call taken by Donna Burgh showed Aldermen present were Lance Leverton, Haley Grim, Brad Knutti, Weston Burkholder, Mark Macomber and Jay VanMatre. Mayor Ken Viglietta was present and presiding.

Others present were Robert Hanviriyapunt, Rosemary Flikkema, Tom Kocal, Jason Alvarado, Lonnie Prowant, Kathleen Weber and Jessica Kuhlemier.

Mayor Viglietta called the meeting to order at 7:30 pm with the Pledge of Allegiance recited thereafter.

**Approval of Consent Agenda – Motion** was made by Alderman Grim and seconded by Brad Knutti to accept the minutes of the April 3, 2018 meeting as presented. Motion carried.

**Dave’s Place Request** – Jessica Kuhlemier requested authorization to extend the hours at Dave’s Place until 1 am Monday through Thursday. This extension would also apply to Old Settler’s Days which are June 23-24. Ken Viglietta, Liquor Commissioner, granted authorization for both. Jessica also asked how the fee of \$250 for one gaming terminal and \$50 for each additional terminal was decided. Mayor Viglietta will look into it and have an answer at the May 1 Council meeting.

**TIF Applications** - Kathleen Weber from the TIF Advisory Committee, distributed a TIF application for Brothers Inn Family Restaurant requesting \$22,807. **Motion** – A motion was made by Alderman Knutti and seconded by Alderman Leverton to award \$22,807 in TIF funds to Brothers Inn Family Restaurant. Motion carried.

Kathleen distributed a TIF application for the Cornerstone Project requesting an additional \$27,000 in TIF money bringing the total TIF money for the project to \$67,000. A condition to be met by the Project would be to obtain 501(c)3 status which the Cornerstone committee is working on. Discussion took place as to what work has been done on the building and what extent of work is yet to be completed. **Motion** – A motion was made by Alderman Knutti to award \$27,000 in TIF money to the Cornerstone Project after obtaining the 501(c)3 status. For lack of a second on this motion, a new **Motion** was made by Alderman Grim and seconded by Alderman Leverton to table until the May 1 Council Meeting. Motion carried.

**Construction Inspection Contract** - Darren Stykel from Fehr Graham presented the Construction Inspection costs are \$36,000 which includes full time and part time inspection. The water tower project is expected to take 10-12 weeks. 300 hours of inspection time onsite and 26 hours of project management and roughly 25 hours of contract management. He asked for a motion tonight to approve this contract. Mayor signed contracts last Friday and have

been forwarded to contractors. Waiting for insurance and bonds. **Motion** – Alderman Knutti made a motion that was seconded by Alderman Leverton to award the Construction Inspection contract with Fehr Graham in the amount of \$36,000. Motion carried. Fehr Graham provides a full range of community development staff in Freeport. They are a full service engineering contractor, community planning, loan programs. Mayor Viglietta commented that the city does need to update Zoning and TIF maps and probably water and sewer also. Capital Improvements and LMI survey will be topics at upcoming committee meetings. Alderman Leverton has volunteered to chair Capital Improvements.

**Standing Committees and Boards** – Rosemary Flikkema of The Park Board requested update on Security Camera project. Alderman VanMatre reported that the new plan would be to put all four cameras on the gazebo which would point in different directions. Fiber optics lines will need to be installed and are waiting for cost updates for that. Parking strips still need to be painted and are waiting for warmer weather to do this. Farmer’s Market signs remain in the park. Rosemary will contact those from the Cornucopia Committee for authorization to have signs removed.

**Blackhawk Hills and CEDS** meeting was attended by Mayor Viglietta, Alderman Grim and Alderman Leverton. Alderman Grim reported this was an Economic Development Strategy meeting which included overview of Regional Demographics and Local Trends and while it is good to continue these meetings, we can not forget about our existing businesses. Discussion took place as to why people move to your community. Business leaders, mayors and others attended the meeting.

**Liquor License Renewals** - License renewals are being processed for Expresslane, The Crooked Roof, Dave’s Place, Lanark Food Center, and Casey’s which are renewable May 1 of each year. **Motion** – Alderman Grim made a motion, seconded by Weston Burkholder to consent to renewing previously mentioned businesses. Motion carried.

**Revision to Tree Ordinance** - Per Attorney Mitchell’s discussion with Springfield, the revision is not done and he is hoping that it will be completed before the next Council Meeting, May 1.

**Declare Truck Surplus** - Jason Alvarado, Streets/Property Manager reported that the original thought was to declare the 1-ton as surplus and keep the van, but after discussion decided to declare the van as surplus. **Motion** – Alderman Knutti made a motion which was seconded by Alderman VanMatre to declare the white van as surplus and go out for bid. Motion carried.

**Arbor Day Proclamation** – Arbor Day is Friday, April 27, 2018. Mayor Viglietta reported that we have a new Tree Board. Members are Lonnie Prowant, Derek Carroll, Renee Frick. Derek has been working on getting Lanark declared as a “Tree City” so that we can take advantage of the Com Ed program to take down some trees for us and to plant trees for us. **Motion** – Alderman VanMatre made a motion, seconded by Alderman Leverton to pass the Arbor Day Proclamation as submitted. Motion carried.

**Reports** – Jason Alvarado, Streets/Property Mgr. reported the purchase of a dog cage for strays. The sighting of a stray dog should be reported to Chief Magill and then Maintenance. Strays

will be held for 24 hours and then a call placed to Carroll County Animal Control. This information will be put on the website. 200' of "community" sewer line and no man holes was identified at Leland and Broad Streets. These community lines are not on the city map. It was found that I-Fiber drilled through our sewer to run their lines and ruined our sewer line; therefore, I-Fiber will be paying for the repair at Leland and Broad. There is one more "community" line in town which Maintenance will be working to locate and put in man holes.

Attorney Mitchell reported that the City has struck a deal with Brett Elinor in relation to his Utility Bill.

Erica Schau, Treasurer reported having a three hour phone call with our Clerk Books representative so she was able to get the books closed out for the fiscal year. Overall, every department was under budget and total was under \$745,000. Big reason for being under budget is that some projects did not get done. Our audit is scheduled for May 14 and 17. Going forward she will be able to get books closed out on a monthly basis and she is providing Matt, Jason and Geoff with their own P&L with the budget so they can keep an eye on it throughout the year.

Alderman Grim talked with surveyor who thought he would have the value of the city lots by May 1. Haley will also be going to Warren to get pictures of their downtown lights so we can get going on our light project.

**Adjournment** – Alderman Burkholder made motion to adjourn which was seconded by Alderman Grim. Motion carried.

Respectfully submitted,  
Donna Burgh, City Clerk