

STATE OF ILLINOIS)
COUNTY OF CARROLL)SS.
CITY OF LANARK

November 7th, 2017

Lanark City Council met in regular session at the Lanark City Hall. Aldermen present were Lance Leverton, Haley Grim, Brad Knutti, Mark Macomber, and Jason VanMatre. Alderman Burkholder was absent. Mayor Ken Viglietta was present and presiding.

Others present included Philip Hartman, Robert Hanviriyapunt, Tom Kocal, Steve Haring, Rosemary Flikkema, Pastor Jarrod Severing, Geoff Williams, Matt Magill and Donna Burgh.

Mayor Viglietta **called the meeting to order** at 7:30PM with the Pledge of Allegiance recited thereafter.

Approval of Consent Agenda– Mayor Viglietta states Minutes to be approved are for October 17th 2017, there is no finance report, Alderman Leverton viewed the bills paid and had signed checks for all bills that were caught up by Erica Schau. Mayor Viglietta called for a motion to approve the Consent Agenda. Alderman Leverton requested a change to the October 17th Minutes due to Carol Kruzek’s name not being listed in the guest roll. **Motion** by Alderman Leverton to correct the October 17th minutes as noted, seconded by Alderman Knutti. Roll Call: Leverton –aye, Knutti –aye, Grim –aye, Macomber –abstain, VanMatre –aye. Motion carried. **Motion** by Alderman Leverton, seconded by Alderman Knutti to approve consent agenda with amended October 17th Minutes. Roll Call: Leverton–aye, Knutti–aye Grim–aye, VanMatre–aye, Macomber–abstain. Motion carried.

Ellinor Trucking Sewer Issue– Mayor Viglietta reported Brad Ellinor met before the meeting with Alderman Knutti regarding his request for sewer service. Alderman Knutti, Ellinor and Utility Clerk Boorman will be meeting together in the next 3 weeks or so to bring a recommendation to the Council on how to proceed.

Services– Steve Haring present for MSA. Haring present regarding Michel’s Piping change order request. Haring states he would like extra time to clarify the details of the change order and bring it up at the next meeting. Alderman Leverton states he feels the change order is inappropriate since Michel’s Piping was at fault for the cause of the delay. Alderman Macomber also expressed his displeasure with the project. Alderman Leverton wanted it clear that the City asked Michel’s to stop for the day, not leave the project.

Mayor Viglietta noted that he wants to remove extraneous items from the agenda and asked Haring to report ahead of time that he will be attending so his time will appear on the agenda.

Standing Committees and Boards– Alderman VanMatre reported on committee meeting to discuss changes to the current code book. He presented a list of three Ordinances to add related to disciplinary action and dismissal procedures, adding agenda items, and the agenda deadline. Attorney Mitchell will need to review the basis of an ordinance altering the Mayor’s powers for statutory compliance. Mitchell also discussed other ideas for establishing rules relating to public comment and other items. Mayor Viglietta suggested to go ahead with the agenda Items issue now since the other additions will require some time to finalize. Discussion on same, followed with **Motion** by Alderman VanMatre to establish a policy for adding agenda items as follows:

“Requests for agenda items to be added must come from elected officials or city employees, on behalf of city residents, or on behalf of business entities seeking to be included on council agendas. No reasonable request will be denied if given within the agenda deadline. The agenda item deadline for Tuesday Council meetings will be 3PM on the Friday prior unless under emergency circumstances and requested by three elected officials.”

Motion seconded by Alderman Leverton. Roll Call: VanMatre –aye, Leverton –aye, Macomber –aye, Grim –aye, Knutti –aye. Motion carried.

Rosemary Flikkema reported that the park lights are installed and operating. Flikkema inquired to Attorney Mitchell what steps are required to achieve acceptance of the facility by the State of Illinois Attorney General. Discussion on lining of parking places and handicapped accessible places.

Fire Hydrant Upgrades– Geoff Williams stated Fire Chief Witt will be getting estimates and coming to a future meeting when ready.

Heritage Center Board Appointment– Mayor Viglietta requested Council consent to appoint Lisa Landherr to the Heritage Center Board. **Motion** by Alderman Knutti, seconded by Alderman Macomber to appoint Lisa Landherr to the Heritage Center Board. Roll Call: Knutti –aye, Macomber –aye, VanMatre –aye, Leverton –aye, Grim –aye. Motion carried.

Jingle Fest– Rosemary Flikkema asked for permission to allow Jingle Fest Santa and his entourage to use council chambers in the event of inclement weather on Saturday November 25th, 10AM until 2PM. **Motion** by Alderman Knutti, seconded by Alderman VanMatre to allow same. Roll call: Knutti –aye, VanMatre –aye, Leverton –aye, Grim –aye, Macomber –aye. Motion carries.

Accounting Consultant– Mayor Viglietta requests Council approval to continue employment of Erica Schau as accounting consultant until the time of hiring a treasurer and training new treasurer. Discussion on treasurer position, followed by **Motion** to approve request by Leverton, seconded by Macomber. Roll call: Leverton –aye, Macomber –aye, VanMatre –aye, Grim –aye, Knutti –aye. Motion carried.

Ordinances Concerning TIF– Attorney Mitchell presented two Ordinances as required for TIF agreements between the City and The Cornerstone Project and Lanark Food Center. Discussion, **Motion** by Alderman Knutti to approve Ordinance 943, agreement between the City and The Cornerstone Project, seconded by Alderman Grim. Roll call: Knutti –aye, Grim –aye, Leverton –aye, VanMatre–abstain, Macomber –aye. Motion carried.

Motion by Alderman Macomber to approve Ordinance 944, agreement between the City and the Lanark Food Center, seconded by Alderman Leverton. Roll call: Macomber –aye, Leverton –aye, Grim –aye, Knutti –aye, VanMatre –abstain. Motion carried.

Public Comment– Mayor Viglietta recognizes Pastor Jared Severing. Pastor Severing addressed the Council, wanting to note the amount of gun violence around the country, and that small towns are not immune. Suggested Active Shooter training possibly from the Police Department for churches and other groups who would request that. Magill stated that he would be glad to do such training, and suggests that training should be individualized to the specific place or organization.

Robert Hanviriyapunt noted that his recording is streaming live, and can be viewed later along with comments posted online at the River Reader site.

Employee Reports– None presented.

Attorney Report– Attorney Mitchell discussed SQZ Wine has brought employee W9's to his office per TIF agreement requirement. Mitchell discussed agreement with Wipli Auditors for forensic audit has been finalized between the City and Wipfli. Mitchell also noted the base city audit is nearing completion.

Aldermen Reports– Alderman Knutti is scheduling a Water, Streets, and Sewer Committee meeting for Wednesday November 15th at 6:30PM at City Hall. He noted report information from WHKS to be discussed. Alderman Leverton again discussed what we can do better to inform the residents about issues and activities. He then reported on being impressed with the Maintenance Department's work following the tour given by Geoff Williams of the City infrastructure. Leverton also reported spending some time in City Hall with Denise Boorman, Utility Clerk and saw how well she handled customer interactions.

Mayor– Mayor Viglietta presented information of how area cities handle agenda items and what they include. Discussion on placement and use of Public

Comments section. It was agreed to keep the Public Comments item on the agenda in its usual place, and it can be moved by Council action to edit Agenda. Mayor Viglietta noted there will be reports from Erica Schau and Denise Boorman at the next meeting. Request by Mayor to approve cancellation of second regular meeting in December per tradition due to its proximity to Christmas holiday time. There was no objection.

With no further business, meeting adjourned on a motion by Alderman Knutti at 8:58PM, voice vote carried.

Respectfully Submitted
Matt Magill, City Clerk Pro Tem